

MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
MONDAY, DECEMBER 12, 2022, 3:00 P.M.

Faculty Senate Chair Scott Wayne brought the monthly meeting of the Executive Committee to order at 3:02 p.m. Members and guests participated via video conference.

Members Present:

Bastress, R.	Hibbert, A.	Samuels, H.
Cottrell, L.	Hileman, S.	Sowards, A.
Davari, A.	Lorenze, S.	Tack, F.
Di Bartolomeo, L.	Lupo, J.	Veselicky, L.
Elliott, E.	Martucci, A.	Wayne, S.
Gee, E.	Ogden, L.	
Hauser, D.	Reed, M.	

Guests Present:

Becker, K.	Kreider, P.	Slimak, L.
Brugnoli, A.	Latimer, M.	Staples, C.
Debastiani, A.	Lofaso, A.	Stewart, D.
Gavin, M.	Morris, T.	Thomas, R.
Hunt, C.	Shannon, R.	Widders, E.

1. Chair Wayne presented the [Minutes](#) of the November 14, 2022 Executive Committee Meeting for approval.
Motion carried by unanimous consent
2. President Gordon Gee reported the following:
 - a. T. Ramon Stuart appointed president of WVU Institute of Technology
 - b. Richard Thomas hired as dean and chief medical officer for WVU School of Medicine's Eastern Division
 - c. West Virginia's [Ascend WV](#) remote work program has been considered the best of the country and there are plans to expand
 - i. WVU has founded the [First Ascent](#) program for graduating students – those that accept a full-time remote position can apply for the pilot program
3. Provost Maryanne Reed reported the following:
 - a. Continued consideration of how to best support WVU graduate students
 - i. Evaluation of current resources to see how they can be leveraged to support graduate students
 - ii. Emergency medical or family leave has been expanded to cover graduate students
 - b. Nearly 2500 students are eligible to walk at commencement on 12/17/2022

Member: Are we getting close to any decisions regarding graduate student stipends and tuition waivers?

Reed: What I understand is that we are working out the details of what that will look like now. There is a template for how that will work. The main issue is tuition waivers for graduate students, as it has normally come from a central fund but will, under the new budget model, need to come from the colleges. There are the buckets of tuition waivers that also fall outside of the colleges control (ex: College of Media student doing communications for the dental school). I don't anticipate any major changes for the next year while we figure this out. This next year is a hold harmless year from a budget perspective, and we have some other large issues to work out with our budgets. I will say that we did an extensive use of our waivers across the institution and presented it to the deans, and there may be some flexibility to reduce our reliance on waivers for certain programs. Hopefully in January or February there will be an opportunity to share more details.

Member: Class sizes, number of seats, and similar information for when a course is considered under-enrolled is often considered as coming from the Office of the Provost. Will that continue under the new budget model, or will the colleges have more freedom in that regard?

Reed: My understanding is that we now have a system to help us keep track of that and are better able to provide the colleges with notice regarding course enrollment. Our intention is to provide colleges with assistance to help them make decisions, but we do plan to allow them greater freedom.

Member: If this is a hold harmless year for the budget, are we operating under the old budget while receiving information on what the new budget would look like if it were in effect? How will it work?

Reed: No, what "hold harmless" means is that we will be using the new budget but will not hold any academic units accountable for deficits in their budget. If a department has a shortfall we will support them, provide notice of the amount of support, and help them work toward covering that shortfall in future years. There will not be a punishment for having a budget shortfall during this period. Note that the intent is to hold harmless to the extent that the budget will allow.

4. Faculty Senate Chair Scott Wayne reported that Faculty Senate requested volunteers for the university Promotion and Tenure Advisory Panel. Those volunteers have been forwarded to Chris Staples.

For Information – University Promotion and Tenure Advisory Panel – [Annex VI](#)

5. Curriculum Committee Chair Lori Ogden presented the following items for approval:

- For Approval – New Courses Report – [Annex I](#)
- For Approval – Course Change Report – [Annex II](#)
- For Approval – New Program (Program Code: NEW-TBD: Energy Technology, Key:1455)
- For Approval – New Program (Program Code: NEW-TBD: Engineering Management and Entrepreneurship, Key:1454)
- For Approval – New Program (Program Code: NEW-TBD: Engineering Technology, Key:1442)
- For Approval – New Program (Program Code: NEW-TBD: Industrial Engineering Technology, Key:1453)

- For Approval – New Program (Program Code: NEW-TBD: Mechanical Engineering Technology, Key:1452
- For Approval – New Program (Program Code: NEW-TBD: Multi-Disciplinary Engineering Technology, Key:1456
- For Approval – New Program (Program Code: NEW-TBD: Nonprofit Management, Key:1473
- For Approval – New Program (Program Code: NEW-TBD: Professional Writing & Editing, Key:1448
- For Approval – New Program (Program Code: NEW-TBD: Scientific and Technical Writing, Key:1450

Motion to approve all items carried with 13 in favor and none opposed

6. General Education Foundations Committee Chair Lisa Di Bartolomeo had no report.
7. Teaching and Assessment Committee chair Diana Davis was absent and had no report.
8. Committee on Committees, Membership, and Constituencies Chair Lesley Cottrell presented the following item for approval:
 - For Approval – Committee Appointments – [Annex III](#)

Motion to approve carried with 13 in favor and none opposed
9. Faculty Representative to State Government Eloise Elliot had no report.
10. Board of Governors representative Stan Hileman had no report and noted that the board meets on December 16, 2022.
11. Chair Wayne introduced the University COVID-19 syllabus statement for committee deliberation:

For Approval – COVID 19 Syllabus Statement – [Annex IV](#)

 - a. The School of Pharmacy initiated a request to update the COVID-19 statement on their course syllabi
 - b. Chair Wayne recommended that the Executive Committee act on behalf of Faculty Senate due to the proximity of the spring semester
 - c. Provost Reed and President Gee advised removing the COVID-19 syllabus statement entirely as it is outdated, and the university attendance policy has been updated to cover COVID-related absences

Motion to remove the COVID-19 syllabi statement (F. Tack). Seconded

Motion carried with 15 in favor and none opposed
12. Chair Wayne presented the following item for approval and noted that the committee is voting to place the item on the January Faculty Senate agenda, not to approve the resolution:
 - For Approval - Resolution to Approve University Procedures for Faculty Appointment Annual Review, Promotion, and Tenure** – [Annex V](#)

Motion to approve the resolution (F. Tack). Seconded.

Member: This resolution reads as though the Executive Committee is approving of the resolution, even though the action is to send it forward to Faculty Senate. Can we update the update to clarify that the executive committee is only approving of placing the document on the agenda and not approving of the revised university procedures?

Wayne: [Decision made to modify phrasing of the main motion instead of modifying the document]

Motion to amend main motion with the following “~~approve the resolution~~ approve forwarding the resolution to Faculty Senate for approval.” (F. Tack). Seconded.

Amended motion carried with 14 in favor and none opposed

13. New Business

- a. L. Di Bartolomeo requested updates on faculty gaining access to enroll in classes free of charge

Wayne: The current policy requires faculty to classes for a degree level higher than what they current possess. My current approach is to have Kim Kelly with the Faculty Welfare Committee to put together a recommendation on the matter.

Di Bartolomeo: [Clarifying] Other institutions do this, but we typically charge faculty. If there are seats available, these should be made available to faculty to allow for further learning, expertise, and fulfillment. It would be great for culture building and morale. If anyone is willing to support, please reach out to assist with this.

Wayne: We are essentially putting out a call for volunteers, correct?

Di Bartolomeo: [Affirmative]

Chair Wayne adjourned the meeting at 3:59 p.m. to reconvene on Monday, January 23, 2023.

Corey Hunt
Faculty Senate Office Administrator