

Minutes  
Faculty Senate Executive Committee  
President's Conference Room, Stewart Hall  
September 24, 2007

1. Professor Steve Kite, Chair, called the meeting to order at 3:00 p.m. in the President's Conference Room, Stewart Hall.

**Members present:**

Clark, N.	Garbutt, K.	Kleist, V.	Strife, M.
Cottrell, L.	Garrison, M.	Martin, J.	Torsney, C.
Dean, R.	Hornsby, G.	McDiarmid, M.	
Etzel, E.	Jacknowitz, A.	Olson, K.	
Famouri, P.	Kite, S.	Richards, A.	

**Members absent:**

Lang, G.	Nutter, R.	Wilson, C.B.
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**Guests:**

Janny, M. (D. Post)    Karraker, K.

2. President Garrison reported on the following issues:
  - There is a 5% salary pool for faculty. This is the largest percentage pool since 1993.
  - The following initiatives will be investigated: dual-careers options, child-care, and safety issues. The dual career initiative has received very positive feedback. It was a logical thing to do and President Garrison appreciates the comments. The university will be looking into other family friendly and quality of life issues.
  - Last week, new and newly tenured faculty, along with their department chairs and deans were invited to the president's house for a cookout. This evening, a similar event will be held for the resident faculty leaders to give them the opportunity to get to know one another as well as receive a "thank you" from President Garrison.
  - Working closely with the Chancellor's Office on a program called, "Bucks for Brains."
  - Legislation to fund "dollar for dollar" match for chairs, research, etc.
  - Deans have been asked to think about the next fund raising efforts.
  - Planning discussions will be held concerning the "capital campaign." Everyone is encouraged to identify people who may want to make significant donations.
  - "America Competes Act" Work Group to identify opportunities for STEM research. We want to make sure we are out in front since we are the only institution in the state that can compete in this area.
  - Faculty should "get involved" by doing what is needed so WVU can move forward.
  - Focus groups include: student life, research, Health Sciences structure, quality of life, etc.
  - Search for new dean of law; Professor McDiarmid will serve on the committee. The committee consists of mostly faculty as requested.
  - Dr. Anne Nardi will be stepping down as dean of HR&E; therefore, a search will begin in the near future.

- A recommitment is needed for social justice and diversity on campus.
  - The inauguration will take place on October 19<sup>th</sup>; faculty members are encouraged to be part of the activities.
  - Goals for the 2010 plan will be met. Then we need to look at ratios, capacity in the dorms, classes, etc., before moving to establish future goals. Issues concerning staff and faculty will also be re-evaluated.
3. It was moved and duly seconded to approve the minutes with corrections for the August 27, 2007 meeting. Motion carried.
  4. The “draft” minutes for the September 10, 2007, Faculty Senate meeting were reviewed.
  5. Chair Kite reported on the following issues:
    - Honorary degree nominations must be received by October 29, 2007.
    - The Promotion & Tenure Advisory Panel for 2007/08 includes: V. Kleist, R. Kershner, V. Lastinger, R. Nutter, P. Famouri and A. Davari.
    - Chair Kite met with the following committees: Faculty Welfare Committee, Student Instruction Committee, Student Evaluation of Instruction, and the Research and Scholarship Committee. On Tuesday, September 25<sup>th</sup>, the chair will meet with both the General Education Committee and Sara Bishop from OIT to discuss the progress of the new on-line submission of curriculum forms. Handouts were distributed.
    - The Student Instruction Committee expressed concerns over clinical rotations and labs being cancelled at noon on October 19<sup>th</sup> because of the president’s inauguration. These concerns have been sent to the Provost’s Office.
    - The Faculty Welfare Committee has agreed to assist with the development of a simple, non-disruptive faculty survey; Ron Althouse and Jim Nolan have agreed to help with the project.
    - Chair Kite met with BOG Chairman Steve Goodwin concerning the “Working Group on Faculty Governance.”

Chair-elect Kleist reported that the Working Group on Faculty Governance is just about finalized. She said she is getting a blend of representatives from various colleges and schools, and she hopes to meet in a couple of weeks.

6. Associate Provost Torsney said a pilot was done for the electronic SEI process, and it has worked well. She said the electronic submission will look the same as the paper forms, and both forms will have the percentiles listed. There is some concern about fewer student responses and the lack of face-to-face interaction, especially for online courses.
7. Professor Karraker led a discussion concerning the Student Code of Conduct. She brought a summary of concerns from those trying to use the code. A new policy was put into effect fall, 2006, which was written to simplify the academic dishonesty process for students, faculty and administration and to make sure the office of student affairs knows about any academic dishonesty violations. The old policy is still available on the University web sites; therefore, some faculty still think the old policy is in effect. There is great confusion about which

policy to follow. Professor Clark said that when the new policy was brought before the Faculty Senate, flow charts and diagrams were used to explain the differences between the two policies. He moved that the policy issue be sent to the Student Rights and Responsibilities Committee for a resolution clean up. It was duly seconded. Motion carried. The Committee will work in co-operation with the Provost's office.

8. Professor Cottrell, Chair, Curriculum Committee, moved for approval of Annex I, New Course and Course Change report. It was duly seconded. Motion carried. She will check on the limit of characters needed for course titles. The Alteration Report was submitted for information. Professor Cottrell said Suzy Slaughter, Admissions & Records will give her a count of the special topics courses that still need to be implemented as new courses; she will report that information at the October 8<sup>th</sup> Faculty Senate meeting.
9. Professor Jacknowitz, alternate ACF representative, said the four items that the Board of Governors approved will go forth.
10. Chair Kite discussed the "schedule of senate presenters" that he will contact to speak before the Faculty Senate in 2007-2008.
11. Chair Kite will read a memorial that was written by Professors Kershner and Sedgeman from the Health Sciences Center to honor the late Dr. Robert E. Stitzel, A memorial service will take place on his behalf at the Health Sciences Center on October 28, 2007 in mid-afternoon.
12. Professor Jacknowitz will prepare a memorial to honor the late Dr. Tom McCutcheon, who worked in the WVU Extension Office.
13. It was moved and duly seconded that an Ad hoc committee be formed to review the University's current writing requirements and general education curriculum rules. Motion carried. A request for "writing specialists" to serve on the Ad hoc committee will be sent out on E-News. Chair Kite and Professors Banta and Garbutt will oversee the volunteer list. Associate Provost Dean will contact Sid Morrison, Associate Provost/CIO of OIT, concerning this issue.
14. The meeting adjourned at 4:45 p.m. to reconvene on Monday, October 22, 2007. An Executive Session was held immediately following the meeting.

Mary Strife  
Faculty Secretary